



Little
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Accident and Emergency Policy

Date of last review: November 2025

Date of next review: November 2026

The safety and well-being of every child in our care is paramount. Every measure will be taken to ensure children are protected from harm and kept safe from injury.

However, accidents can happen, and the following procedures outline how any incident will be managed:

- Your child will be comforted and reassured.
- The extent of your child's injury will be assessed, and medical assistance will be sought if necessary.
- Appropriate first aid procedures will be carried out.
- You will be contacted to inform you of the accident and, if required, asked to collect your child or meet staff at the hospital.

All other children in our care who were not involved in the accident or incident will be kept safe at all times. If necessary, our emergency procedures will be implemented for children who are not injured.

Following every accident, however minor, we will:

- Complete an accident/incident report with full details of what occurred.
- Ensure you are able to view and sign the report at any time.

If the incident requires medical treatment, we will:

- Inform Ofsted in line with *Standard 14.3 of the Children Act Regulations* (notification of significant events).
- Notify our insurance company.
- Contact the local authority for advice or support if needed.
- Contact Social Care if appropriate.

We ask that parents keep us informed about their child's condition following any accident, and whether further medical advice or treatment has been sought.