



Fees Policy

Date updated: November 2025

Date of next review: November 2026

- Fees are paid termly in advance. There is no refund for any absence i.e. child/parent sickness, days off, holidays etc.
- There is no fee to be paid when our setting is closed during the holidays.
- Charges for late collection of your child is £10.00 for every 15 minutes per child.
- If your child is collected earlier than the contracted time, the full fee still applies. Late drop-off does not constitute late collection.
- All contracted hours must be paid for in full regardless of attendance.
- Failure to pay on the due date will result in loss of services unless another special arrangement has been agreed.
- Schools are required to give 6 weeks written notice if a children are to leave our setting. Full payment of fees will be due for this period.
- Full payment is still required if the setting is closed for reasons beyond our control. We will try and offer an alternative session where possible but not guaranteed.
- Full payment is still required for Inset days, 5 a year.